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## 1. HOW TO LOGIN:

User: NABARD, BIDs Division, Mumbai

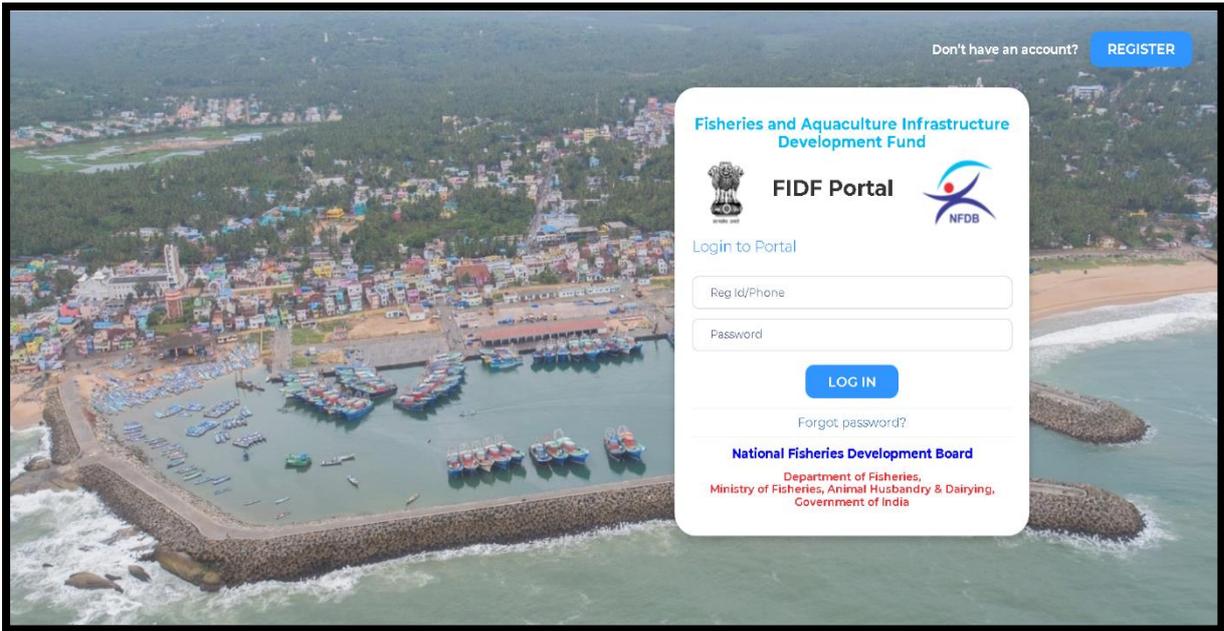
This user manual gives complete guidance for the following activities in NABARD login:

1. View the list of applications recommended and approved by CAMC
2. View and download the minutes of CAMC meeting and approval document
3. Sanction of loan to Government Projects
4. Release of loan and interest subvention to Government Projects
5. Release of interest subvention to the loans approved by scheduled banks

Type [www.fidf.in](http://www.fidf.in) in the Chrome / IE10/ Mozilla Firefox browser- address bar and click enter. The fidf portal will open. The landing page of FIDF portal is given below:

The screenshot shows the landing page of the Fisheries and Aquaculture Infrastructure Development Fund (FIDF) portal. The page features a blue header with the Government of India logo and the text 'भारत सरकार' (Government of India), 'मत्स्यपालन, पशुपालन और डेयरी मंत्रालय' (Ministry of Fisheries, Animal Husbandry & Dairying), and 'मत्स्यपालन विभाग' (Department of Fisheries). The main content area includes the FIDF logo, the text 'Department of Fisheries, Ministry of Fisheries, Animal Husbandry & Dairying, Government of India.', and a navigation menu with links for Home, Who can Apply?, Who We Are?, Activities under FIDF, FIDF Dashboard, FAQs, Contact Us, and a prominent 'Apply / Login' button. Below the navigation menu, there is a section titled 'FISHERIES AND AQUACULTURE INFRASTRUCTURE DEVELOPMENT FUND (FIDF)' with a brief description of the fund's objectives and a large image of a fishing harbor.

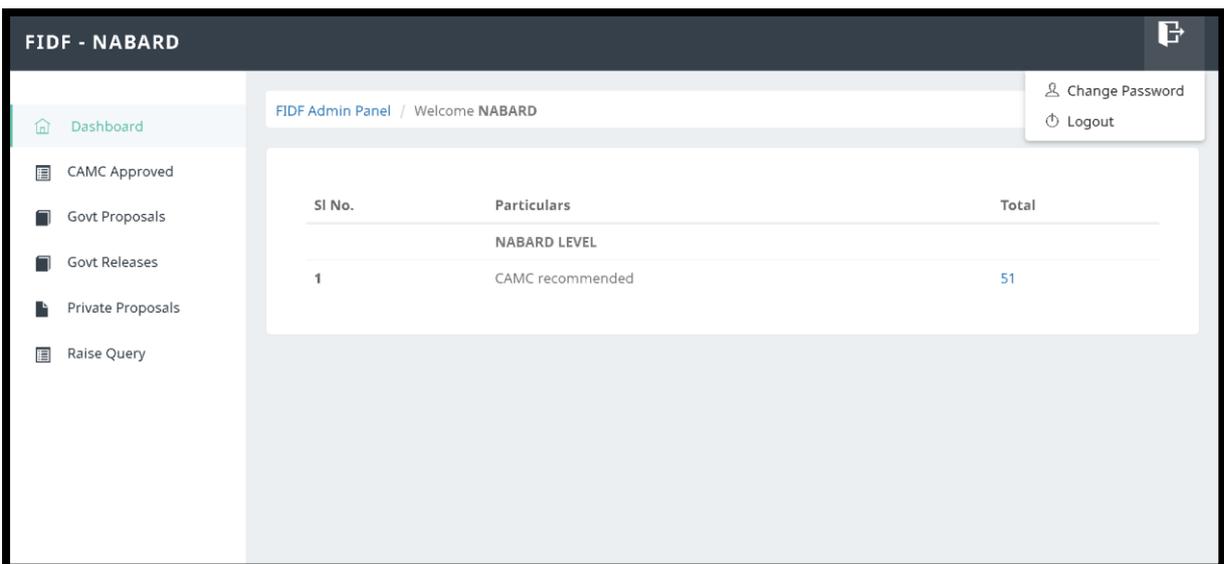
Click on Apply / Login given on the top right corner of the page. On clicking, the login page will be loaded. The same is given below:



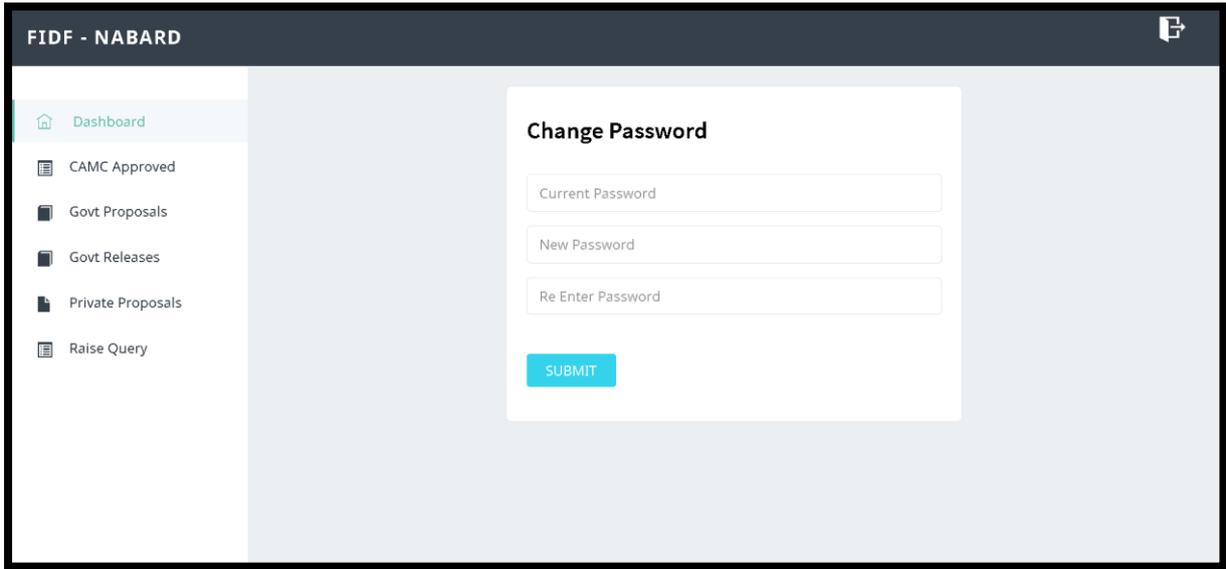
Enter the username and password given to NABARD. And click login. The login page of NABARD will be loaded. This is given below:

## 2. CHANGE PASSWORD

After login, it is requested to change the password for NABARD login. Click on the right top corner “Profile Pic”. There is an option to change the password.

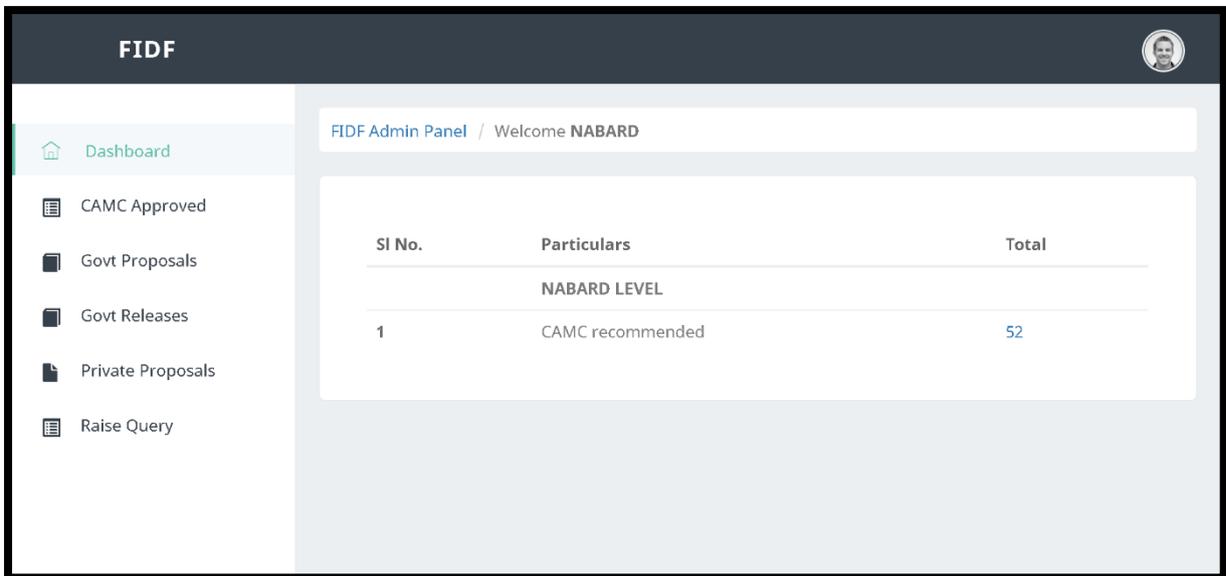


Click on change password. The following screen opens up:



Type in the current password and the new desired password and click submit. The password will be changed and updated.

### 3. NABARD LOGIN DASHBOARD:



The login page opens with a default dashboard, which gives the number of applications which are recommended by CAMC. On clicking the count, the following NABARD can view the list of all the CAMC approved applications.

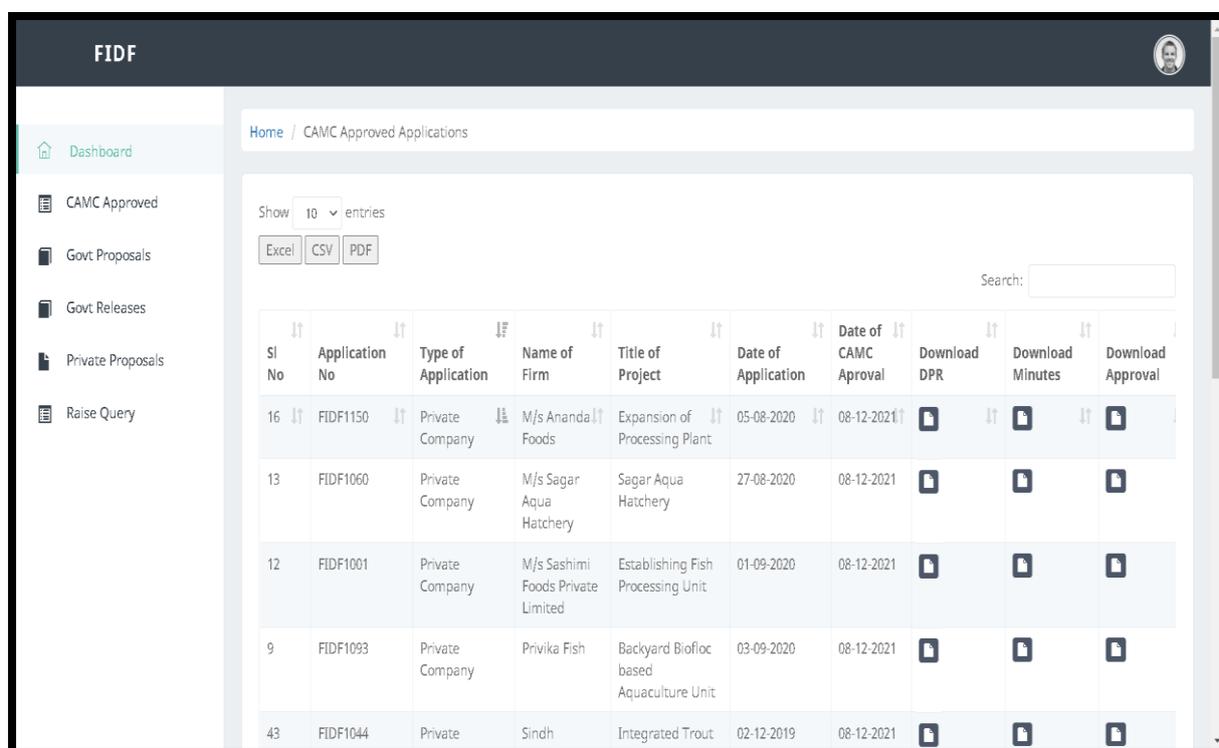
On the left panel, the following are provided:

1. CAMC Approved: List of CAMC approved applications
2. Govt. Proposals: List of Government proposals for which loan is yet to be sanctioned
3. Govt. Releases: List of Government proposals for which loan has already been sanctioned
4. Private Proposals: List of private proposals, for which the interest subvention release has to be entered.
5. Raise Query: Option for NABARD to raise query to applicant for want of additional information.

The detailed description is given in the subsequent pages.

## 4. VIEW CAMC RECOMMENDED APPLICATIONS:

Once Clicked, the following screen opens:



The screenshot displays the 'CAMC Approved Applications' page in the FIDF system. The page includes a sidebar with navigation options like 'Dashboard', 'CAMC Approved', 'Govt Proposals', 'Govt Releases', 'Private Proposals', and 'Raise Query'. The main content area shows a table of approved applications with the following data:

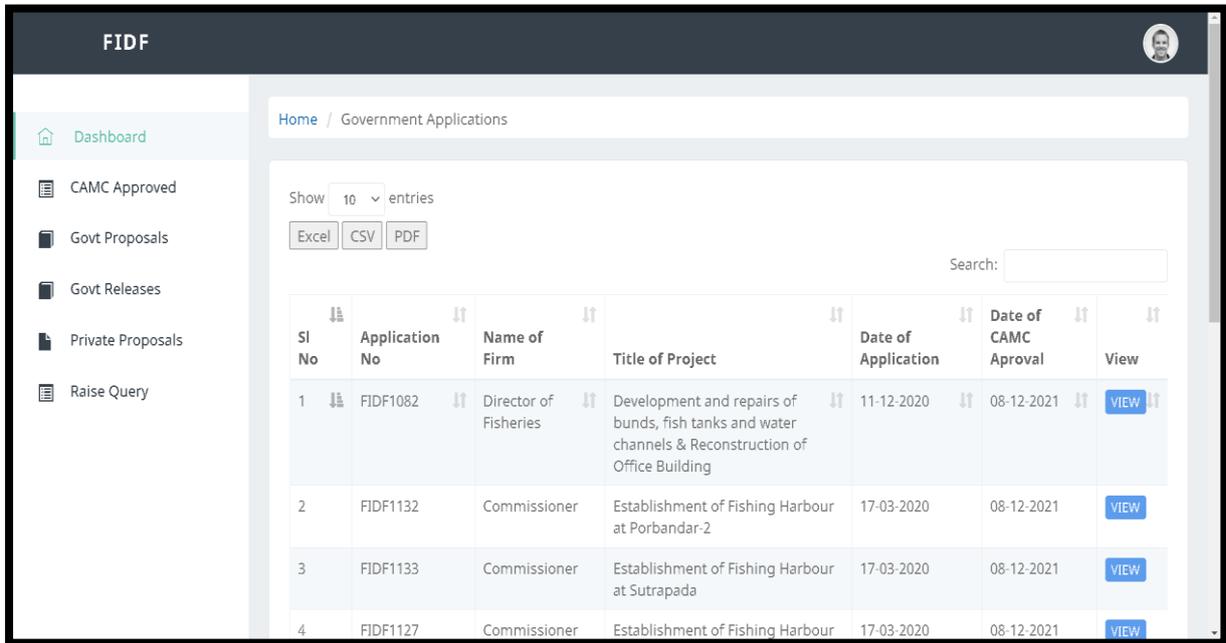
SI No	Application No	Type of Application	Name of Firm	Title of Project	Date of Application	Date of CAMC Approval	Download DPR	Download Minutes	Download Approval
16	FIDF1150	Private Company	M/s Ananda Foods	Expansion of Processing Plant	05-08-2020	08-12-2021			
13	FIDF1060	Private Company	M/s Sagar Aqua Hatchery	Sagar Aqua Hatchery	27-08-2020	08-12-2021			
12	FIDF1001	Private Company	M/s Sashimi Foods Private Limited	Establishing Fish Processing Unit	01-09-2020	08-12-2021			
9	FIDF1093	Private Company	Privika Fish	Backyard Biofloc based Aquaculture Unit	03-09-2020	08-12-2021			
43	FIDF1044	Private	Sindh	Integrated Trout	02-12-2019	08-12-2021			

This will give the list of applications approved by Central Approval & Monitoring Committee (CAMC). This section gives the option to view the list of all applications which is referred to NABARD for sanction, release of loan, release of interest subvention for Government applications and release of interest subvention to scheduled banks for the loans sanctioned by them under FIDF.

Click on the folder  button and download the complete Detailed Project Report in ZIP file format, Download minutes of the CAMC meeting & Download the CAMC approval document in PDF format.

## 5. VIEW & SANCTION GOVT PROPOSALS:

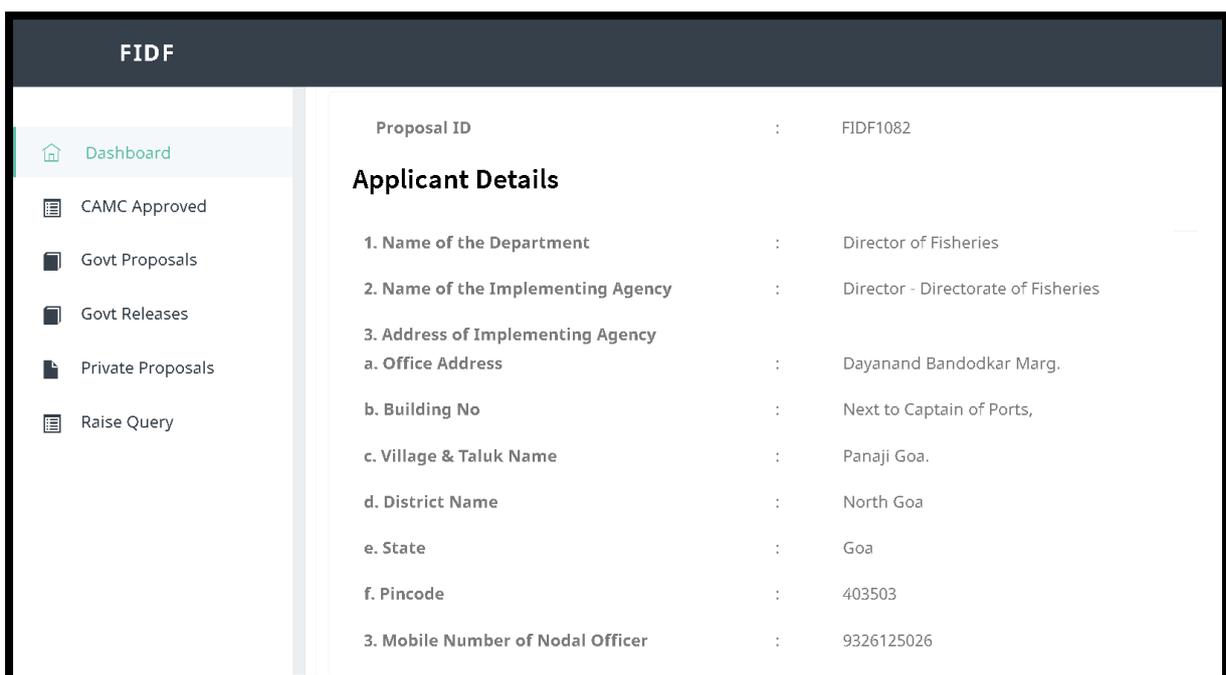
Separate window has been given to view only the Government Proposals, which are recommended by CAMC. On clicking “Govt Proposals”, the following screen opens:



The screenshot shows the FIDF web application interface. The left sidebar contains navigation options: Dashboard, CAMC Approved, Govt Proposals, Govt Releases, Private Proposals, and Raise Query. The main content area is titled 'Home / Government Applications' and features a table of government applications. The table has columns for SI No, Application No, Name of Firm, Title of Project, Date of Application, Date of CAMC Approval, and a View button. There are also options to show 10 entries and download the data as Excel, CSV, or PDF.

SI No	Application No	Name of Firm	Title of Project	Date of Application	Date of CAMC Approval	View
1	FIDF1082	Director of Fisheries	Development and repairs of bunds, fish tanks and water channels & Reconstruction of Office Building	11-12-2020	08-12-2021	<a href="#">VIEW</a>
2	FIDF1132	Commissioner	Establishment of Fishing Harbour at Porbandar-2	17-03-2020	08-12-2021	<a href="#">VIEW</a>
3	FIDF1133	Commissioner	Establishment of Fishing Harbour at Sutrapada	17-03-2020	08-12-2021	<a href="#">VIEW</a>
4	FIDF1127	Commissioner	Establishment of Fishing Harbour	17-03-2020	08-12-2021	<a href="#">VIEW</a>

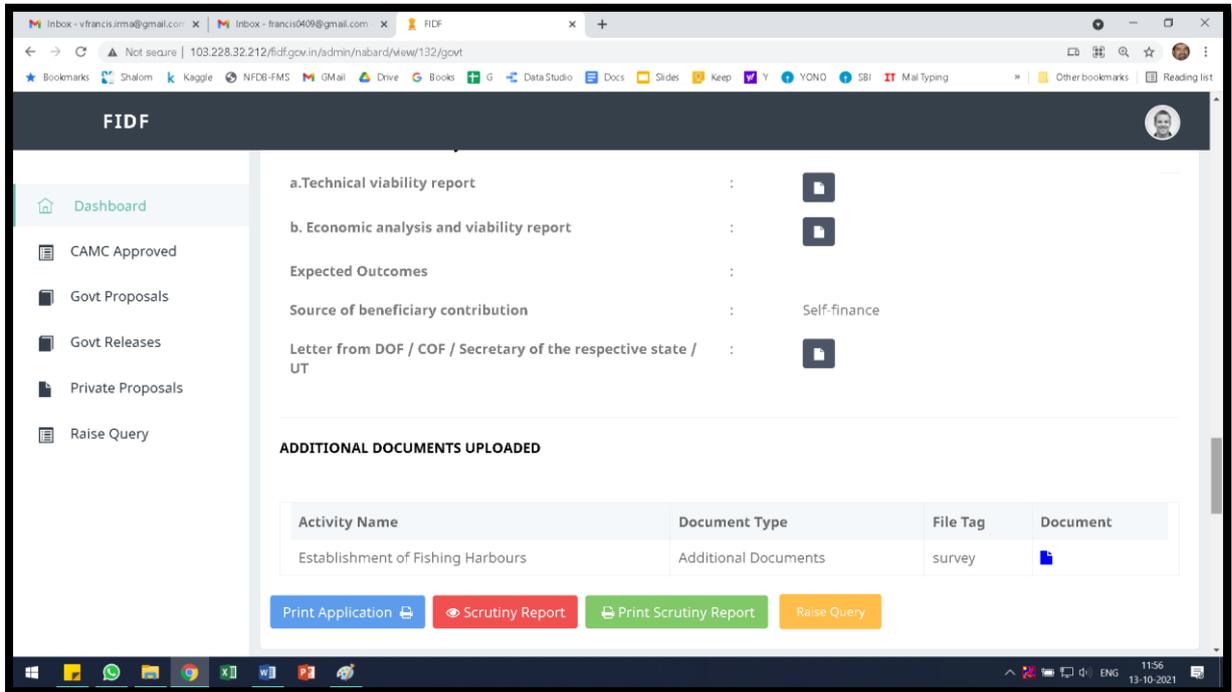
List of Government approved applications can be viewed. On clicking the view button against a proposal, the detailed view of application along with the attachment will be shown. The same is shown below:



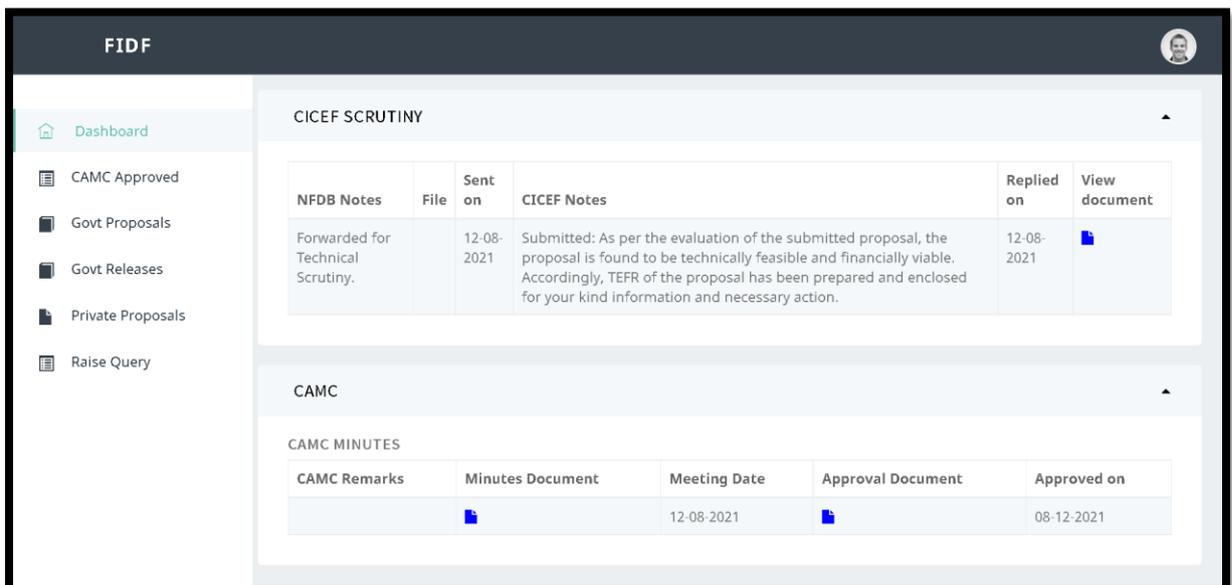
The screenshot shows the detailed view of a government proposal in the FIDF system. The left sidebar is the same as in the previous screenshot. The main content area displays the following details:

Proposal ID	:	FIDF1082
<b>Applicant Details</b>		
1. Name of the Department	:	Director of Fisheries
2. Name of the Implementing Agency	:	Director - Directorate of Fisheries
3. Address of Implementing Agency		
a. Office Address	:	Dayanand Bandodkar Marg.
b. Building No	:	Next to Captain of Ports,
c. Village & Taluk Name	:	Panaji Goa.
d. District Name	:	North Goa
e. State	:	Goa
f. Pincode	:	403503
3. Mobile Number of Nodal Officer	:	9326125026

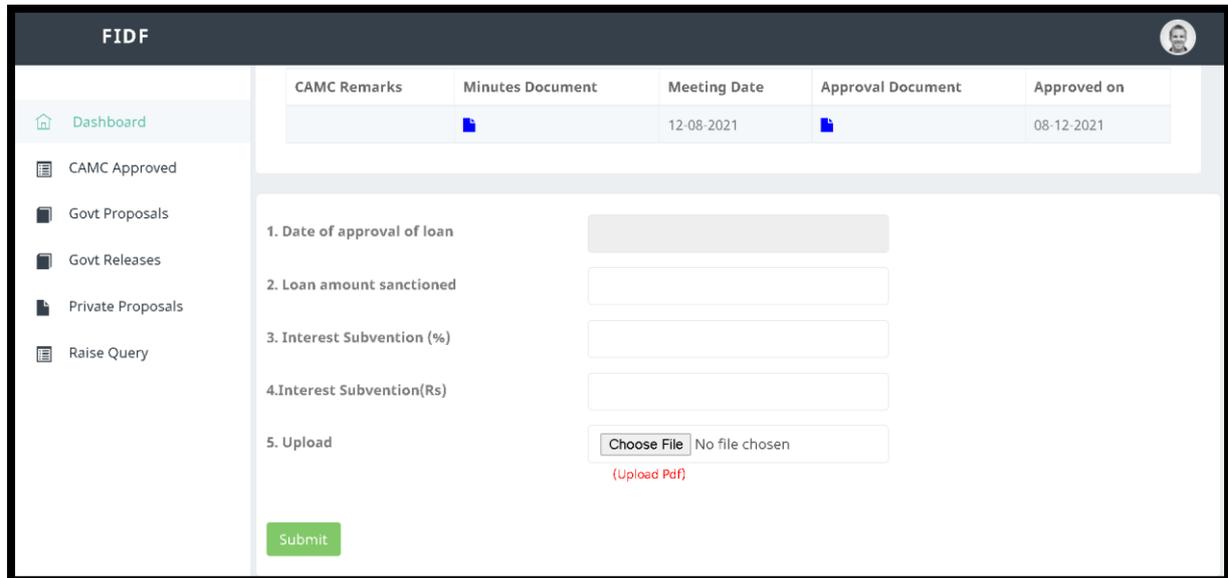
Upon scrolling down the application, the details of application like activity proposed, documents attached can be seen. The scrutiny report submitted by CICEF/NFDB can also be viewed. The same is as given below:



Further scrolling down, the scrutiny report of CICEF, the minutes and approvals of CAMC can be viewed & downloaded.



On clicking the  button, the respective documents in PDF format can be viewed and downloaded. Further scrolling down, gives the data entry form for the sanction of loan by NABARD for the government applications. The form screen shot is as given below:



CAMC Remarks	Minutes Document	Meeting Date	Approval Document	Approved on
		12-08-2021		08-12-2021

1. Date of approval of loan
2. Loan amount sanctioned
3. Interest Subvention (%)
4. Interest Subvention (Rs)
5. Upload  No file chosen  
(Upload Pdf)

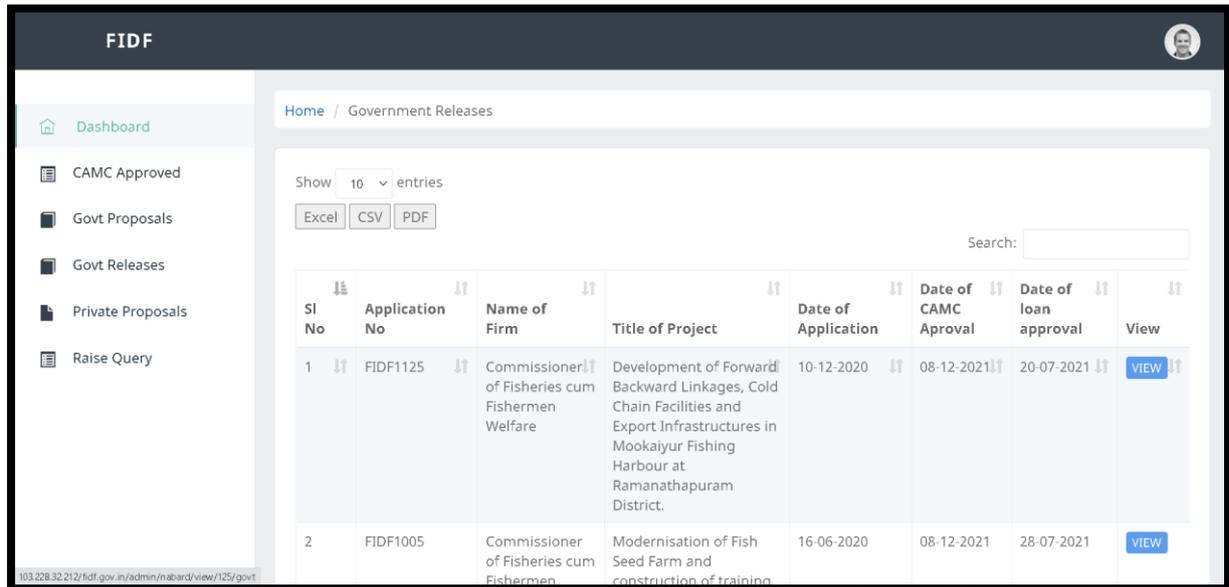
Here the NABARD can enter the details of loan approved for that respective application:

1. Date of Approval of loan: The date has to be selected in DDMMYYYY format
2. Loan Amount Sanctioned: Enter the loan amount sanctioned in Rs Lakhs. i.e. for example, for 100 Crores loan sanctioned, 10000.00 (100 lakhs) has to be entered.
3. Interest Subvention percentage: Enter interest subvention percentage applicable to the loan sanctioned
4. Interest subvention amount: Enter interest subvention amount in Rs. Lakhs applicable to the loan sanctioned.
5. Upload Sanction letter: Upload sanction letter of the loan for the respective project in PDF format.

This entry has to be done only once for the project. Once submitted, this application will be shown in “Govt Releases” tab. The release of loan to be applicant can be entered in “Govt Releases” section only.

## 6. UPDATE RELEASES TO THE GOVT. APPLICATIONS:

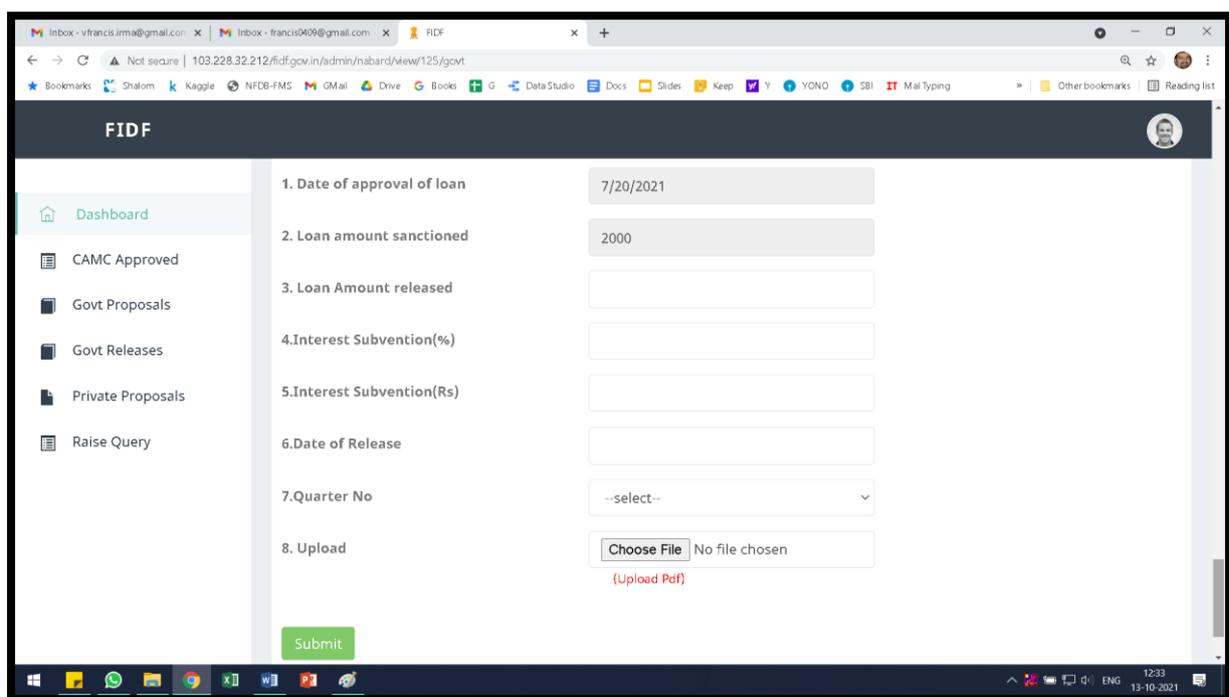
The government applications for which loan has been sanctioned will be shown in this page. On clicking Govt Releases, the following window opens:



The screenshot shows the FIDF Government Releases page. The page has a sidebar with navigation options: Dashboard, CAMC Approved, Govt Proposals, Govt Releases, Private Proposals, and Raise Query. The main content area displays a table of government releases. The table has columns for SI No, Application No, Name of Firm, Title of Project, Date of Application, Date of CAMC Approval, Date of loan approval, and a View button. Two entries are visible in the table.

SI No	Application No	Name of Firm	Title of Project	Date of Application	Date of CAMC Approval	Date of loan approval	View
1	FIDF1125	Commissioner of Fisheries cum Fishermen Welfare	Development of Forward Backward Linkages, Cold Chain Facilities and Export Infrastructures in Mookaiyur Fishing Harbour at Ramanathapuram District.	10-12-2020	08-12-2021	20-07-2021	<a href="#">VIEW</a>
2	FIDF1005	Commissioner of Fisheries cum Fishermen	Modernisation of Fish Seed Farm and construction of training	16-06-2020	08-12-2021	28-07-2021	<a href="#">VIEW</a>

Once clicking [VIEW](#) button, the details of the application and the details of loan sanction will be shown. At the bottom, the provision is given to enter the release of loan details. The same is shown below:



The screenshot shows the FIDF loan release details form. The form has a sidebar with navigation options: Dashboard, CAMC Approved, Govt Proposals, Govt Releases, Private Proposals, and Raise Query. The main content area displays a form with the following fields:

- Date of approval of loan: 7/20/2021
- Loan amount sanctioned: 2000
- Loan Amount released:
- Interest Subvention(%):
- Interest Subvention(Rs):
- Date of Release:
- Quarter No: --select--
- Upload:  No file chosen  
(Upload Pdf)

At the bottom of the form, there is a green [Submit](#) button.

The date of approval of loan and the loan amount sanctioned in Rs. Lakhs will be displayed by the system, as it is already entered. NABARD has to enter the following details w.r.t the release of the loan:

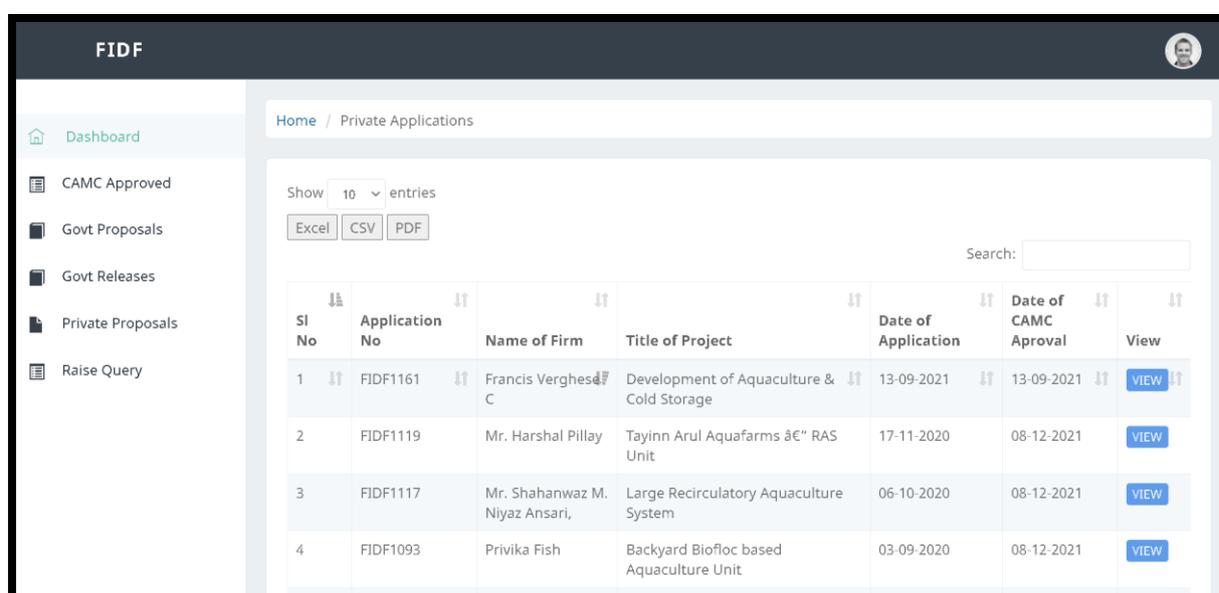
1. Loan amount released: Enter loan amount released in Rs. Lakhs
2. Interest Subvention percentage: Enter interest subvention percentage applicable to the loan sanctioned
3. Interest subvention amount: Enter interest subvention amount in Rs. Lakhs applicable to the loan sanctioned.
4. Date of Release: Enter the date of release of loan amount
5. Upload Sanction letter: Upload sanction letter of the loan for the respective project in PDF format.

It is to be noted that, NABARD can enter the interest subvention details multiple times to the same application, duly following the above procedure.

## 7. UPDATE PRIVATE APPLICATION RELEASES:

In this section, NABARD will enter the details of bank loan sanctioned by the scheduled banks and the interest subvention details released to the scheduled bank on the loans sanctioned to individual / private beneficiaries. The scheduled bank will approve the loan for FIDF private beneficiaries and thus will apply to NABARD based on the prescribed format for the release of interest subvention. Only such applications, for which the application is submitted by scheduled bank will be entered in the portal.

Upon clicking on private releases, the following page will open:



The screenshot displays the 'FIDF' portal interface. The left sidebar contains navigation options: Dashboard, CAMC Approved, Govt Proposals, Govt Releases, Private Proposals, and Raise Query. The main content area is titled 'Home / Private Applications' and features a table of private applications. The table has columns for SI No, Application No, Name of Firm, Title of Project, Date of Application, Date of CAMC Approval, and a View button. There are four entries in the table.

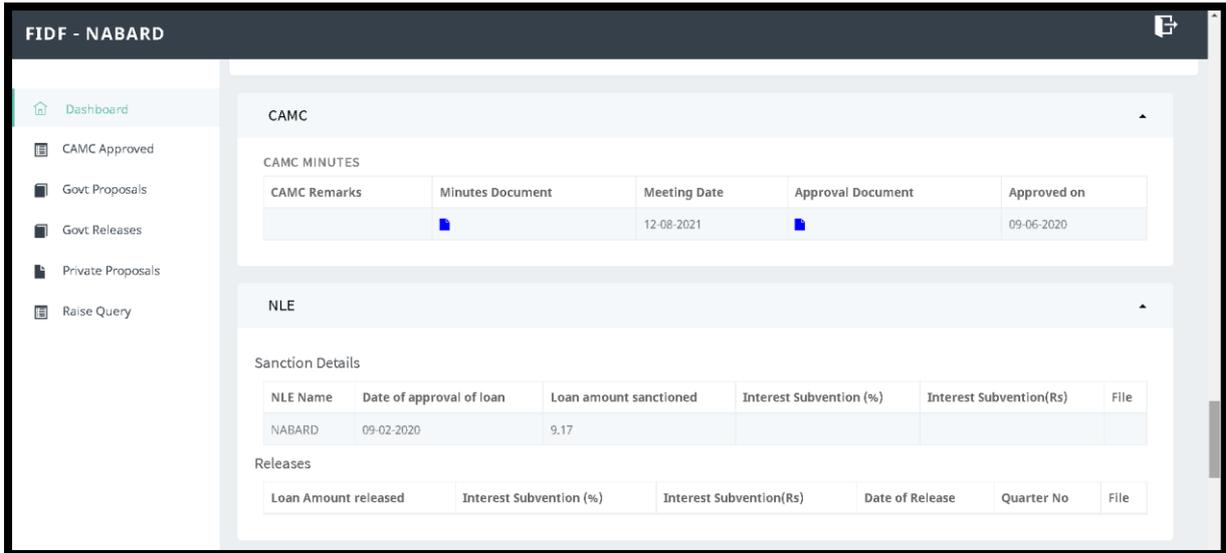
SI No	Application No	Name of Firm	Title of Project	Date of Application	Date of CAMC Approval	View
1	FIDF1161	Francis Verghese C	Development of Aquaculture & Cold Storage	13-09-2021	13-09-2021	<a href="#">VIEW</a>
2	FIDF1119	Mr. Harshal Pillay	Tayinn Arul Aquafarms â€” RAS Unit	17-11-2020	08-12-2021	<a href="#">VIEW</a>
3	FIDF1117	Mr. Shahanwaz M. Niyaz Ansari,	Large Recirculatory Aquaculture System	06-10-2020	08-12-2021	<a href="#">VIEW</a>
4	FIDF1093	Privika Fish	Backyard Biofloc based Aquaculture Unit	03-09-2020	08-12-2021	<a href="#">VIEW</a>

This will show the list of private company / entrepreneur applications recommended by CAMC. Upon clicking [VIEW](#) button, NABARD can view the details of the application, scrutiny report, CAMC minutes of meeting and CAMC approvals. Upon scrolling down the application, the following data entry screen is shown:

The above details have to be entered by the NABARD for the private proposals. The details are given below:

1. Date of approval of loan: Enter the date of approval of loan by the scheduled bank
2. Loan amount sanctioned: Enter the loan amount sanctioned by the scheduled bank
3. Interest Subvention (%): Enter the interest subvention % finalised by NABARD
4. Interest Subvention: Enter the interest subvention amount in Rs. Lakhs
5. Upload Sanction letter: Upload sanction letter for interest subvention for the respective project in PDF format.

It should be noted that, NABARD can enter multiple times for the releases made to each of the application. For example, Mr. Amit Kumar’s application from Uttar Pradesh is approved by CAMC. The loan is approved by SBI bank. The same is updated in the NABARD login. The same can be seen, when the same application is selected for view by NABARD. It shown below:



For updating further interest subvention releases, the NABARD has to scroll down to the bottom. The following option is given below for updating the interest subvention releases to the applicant:

